

Circle Bay Yacht Club Condominium Association

Minutes of Board of Directors Workshop Meeting Held on April 11th, 2018

The meeting was held at the Circle Bay Yacht Club, clubhouse, located at 1950 SW Palm City Rd Stuart FL, 34994. The meeting was called to order by Glenn Meyer at 10:00 a.m.

Present were: Glenn Meyer, President; Doris Brennan, Vice President Barry High, Treasurer/Secretary; Bill Hines Director; Werner Bols, Director; Peter Haug, Director; Toby Hohenstein, Director and Todd Harper, Manager.

Glenn Meyer, President, opening remarks were to reiterate the intent of a Workshop and that no voting would be done at the meeting. Also, the president encouraged the use of the CBYC website to stay informed, especially for those that leave Circle Bay during the summer months.

Discussion was made on the following items per the posted agenda.

Surface of Catwalks leading to entry doors. After discussion the manager was instructed to look into using building 3 as a “guinea pig” for determining a process.

Burned Dock at Building, 5 Progressive Insurance Claim: Manager updated that no agreement has been reached at this date and that Progressive responded that they were still investigating liability. Manager was instructed to follow up with Progressive with a certified letter outlining the timeline, submitting the proposal that we received and asking for a date of compensation.

Truck Parking: Manager apologized for the lax in towing pickup trucks and updated the Board with comments from the attorney when towing.

Pool Fencing: Manager updated Board that the engineering report and application for permit has been submitted to the City. No permit has been issued to date.

Surveillance camera at Hobby Shop: Discussion was made concerning the camera installed at he hobby shop. Manager was instructed to look into the legal aspects of a rental agreement and the shop becoming a separate entity. Also manager was instructed to look at the insurance liability of the shop.

Spa Update: Manager updated the Board on the repair of the hot tub. Hot tub is open.

Fire Extinguisher Boxes: Manager discussed a proposal from Metro Fire regarding the replacement of the fire extinguisher containers. The \$3005.63 contract would need to be voted on next board meeting to be approved.

Meeting closed at 11:15 a.m.

Submitted by:

Barry High, Secretary