

## **CIRCLE BAY CONDOMINIUM ASSOCIATION, INC.**

### **MINUTES OF ANNUAL MEMBERS MEETING AND ELECTION FEBRUARY 6, 2018**

The meeting was called to order at 10:00 by President Glenn Meyer. The Pledge of Allegiance was recited followed by a moment of silence honoring those who have served and are now serving in the Armed Services.

The President noted that the first order of business was to elect a chairperson for this meeting and asked for nominations from the floor. Larry Bryant unit (12-104) nominated Grant Rawding unit (8101).

Adele Norton unit (11-303) seconded the nomination. George Hohenstein unit (11-101) then moved that the nominations be closed and that Grant Rawding be elected unanimously. Tom Ahern unit (3-203) seconded the motion. The President called for discussion; there was none; and the motion passed unanimously.

Chairman Rawding noted that in accordance with Florida statues the next order of business is the election of officers. The balloting closed at 10am . At the January 18th 2018 Board of Directors meeting, the Board appointed an impartial committee consisting of Karen Phenev, Chrisine Long, Janine Beauchemin and Jane Faraci as tellers. The Committee, in the presence of the unit owners, checked the outer envelopes for proper registration, opened them and placed the ballot envelopes in the ballot box. The tellers opened the ballot envelopes and counted the ballots. Outer "Return" envelopes that were not signed, did not have a unit number, or were not signed by a non-certified person were disregarded. Ballots that had votes for more than three persons were disregarded. The Tellers were instructed to compare totals to ascertain the correct count.

Chairman Rawding, announced the next order of business was calling the roll, certifying of proxies, and proof of notice of this meeting by the Secretary.

The Secretary stated that the calling of the roll was accomplished by members signing in at the door which is a legally acceptable manner for calling the roll. He stated that all ballots that had been received to date had been certified, and that a notarized affidavit had been submitted that proper notice of this meeting and relevant materials were delivered to each owner entitled to vote.

The Chairman asked that the Secretary read the minutes of the meeting held, November 16, 2017. Larry Bryant unit (12-104) moved that we dispense with the reading of the minutes and approve the minutes as they were previously posted. Adele Norton (11-303) seconded the motion. Chairman Rawding asked for discussion. There was none and the motion passed unanimously by voice vote.

The Chairman then asked for reports. The following reports were given by the persons indicated:

- Treasurer's Report – Barry High
- Manager's Report – Todd Harper
- Welcoming Committee – Carol Swartwood
- Dockmaster – Tom Ahern
- Insurance – Barry High

The meeting was opened to owner comments with a request to limit comments to three minutes. One owner commented on the recent boat inspections that were completed. No other comments were made.

Chairman Rawding announced it was time to tally the ballots. He briefly reiterated the instructions to the tellers and asked them to begin their count.

The tellers reported that after the count Doris Brennan unit 14-306, Toby Hohenstein unit 11-101 and Bill Hines unit 5-208 were the newly elected Board of Directors. After the executive organizational meeting the officers and directors are as follows:

**Glenn Meyer: President**

**Doris Brennan: Vice President**

**Treasurer & Secretary: Barry High**

**Director: Peter Haug**

**Director: Toby Hohenstein**

**Director: Bill Hines**

**Director: Werner Bols**

Chairman Rawding said he would entertain a motion to adjourn. George Hohenstien unit (11-101) so moved. Adele Norton (11-303) seconded and the motion passed unanimously.

The meeting was adjourned at 11:30 AM.

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Barry High, Secretary